



This International Student Offer Acceptance Form, the Letter of Offer and the Terms & Conditions of Enrolment, Fee Payment and Refund Policy (Terms) attached to it, together constitute your written agreement (Student Agreement) with Melbourne Institute of Technology Pty Ltd, as required by Standard 3 of the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. You will need to submit this form at the same time, or prior to payment of your tuition fees.

Print your name in BLOCK CAPITALS as it appears in your passport. All fields must be completed.

## Section 1: Student's Personal Details

Family Name: ..... Given Name: .....

Student ID or Reference Number: ..... Date of Birth: .....

Passport Number: ..... Citizenship: .....

Address: .....  
.....

Email Address: .....

Telephone: ..... Mobile: ..... Do

you hold a valid Australian visa? ☐ Yes ☐ No Visa expiry date: .. / .. / .. Visa  
copy must be attached.

At which Australian Diplomatic Post do you intend to apply for your student visa?

.....

## Section 2: Agreement to Course and Payment Requirements

By signing this Form, I, the Student, accept the offer from MIT in relation to the following course/s and agree to pay the fees due in advance (see Letter of Offer) by one of the payment methods set out in the Letter of Offer:

Name of Course/s you wish to accept	Deposit Paid	Commencement Date
1. ....	.....	.. / .. / ..
2. ....	.....	.. / .. / ..
3. ....	.....	.. / .. / ..

## Section 3: Overseas Student Health Cover (OSHC)

It is an Australian Government requirement that all students studying on a student visa are covered by Overseas Student Health Cover (OSHC) for proposed duration of their visa. Students who intend to bring their family members to Australia are also required to provide evidence that their OSHC includes these family members.



MIT will process your OSHC payment with BUPA Australia. You will be advised on how to collect your OSHC card during the orientation week.

I, the student named in this Form, do not require OSHC because:

☐ I am eligible for Norwegian/Swedish exemption

☐ I have a current OSHC membership. Please provide details and evidence of your membership:

Name of the OSHC Provider: \_\_\_\_\_ Membership number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

☐ I wish to commence a new OSHC membership & pay the amount as indicated on my offer.

Please indicate your OSHC type:

☐ Single Cover

☐ Family Cover

## Section 4: Statement and Declaration Regarding Your Personal Information

I, the Student, have read and understood MIT's Privacy Policy located at <http://www.mit.edu.au/privacy> and by signing this Form, hereby authorise MIT to collect and use personal information, health information and sensitive information about me in accordance with the Privacy Policy. Further, I understand and accept that:

- MIT may collect and use information about me for the primary purpose of providing higher education services, and undertaking related activities and functions;
- MIT is required by law under the Education Services for Overseas Students Act 2000 and National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018 to collect and disclose information, both during and after my enrolment, and must notify the Australian government or designated authorities in certain circumstances including changes to my enrolment, failure to pay tuition fees, breach of a prescribed condition of my visa and failure to comply with behaviour standards;
- MIT may disclose information about me to MIT's employees, consultants and/or agents, to my sponsor (if any) and/or to third parties in connection with the provision of higher education services;
- MIT may disclose information to overseas recipients (such as education agents), and MIT does not take steps to ensure that such overseas recipients comply with the Australian Privacy Principles and MIT will not be responsible for any failure by an overseas recipient to comply with Australian privacy laws, and having been so informed, I consent to my information being disclosed to overseas recipients in such circumstances;
- MIT may use and disclose information about me without consulting me first;
- In the event of non-payment of fees, I consent to MIT disclosing my personal information to a debt collection agency for the purpose of recovering the outstanding fees;
- I can access information collected by MIT from me by contacting Student Administration at MIT (admin@mit.edu.au).

## Section 5: Consumer Protection

This Agreement, and the availability of complaints and appeals processes, does not remove your rights to take action under Australia's consumer protection laws.

## Section 6: Student Declaration and Acceptance of Offer

I, the Student, declare as follows.

I have read and understood the Letter of Offer, the Terms & Conditions of Enrolment, Fee Payment and Refund Policy and this Form (together the Student Agreement). I agree to the terms and conditions of the Student Agreement.

I understand that I am required to comply with MIT's Policies and Procedures and acknowledge that these have been made available for me to read at <http://www.mit.edu.au/about-us/governance/institute-rules-policies-and-plans>. I agree to abide by MIT's Policies and Procedures.

I declare and warrant that all of the information provided on this form and all of the information and documents provided in support of my enrolment (including those relating to my identity) is correct and complete in every material way. I understand that incorrect, false or misleading information may lead to my enrolment being rejected or cancelled and to the termination of the Student Agreement.

I agree to pay all fees (including upfront fees) charged to me arising from this enrolment and in accordance with the Student Agreement.

I understand and accept that:

- I must satisfy all of the requirements for acceptance into the course/s. If they are not fully satisfied on or before the date of the commencement of the course/s, I cannot commence the course/s and my Student Agreement may be terminated;
- I must arrive in Australia, enrol and commence the course/s by the course commencement date;
- I must advise MIT of my residential address in Australia within 7 days of arriving and inform MIT of any change to my residential address within 7 days of the change in writing. I must also provide any applicable mobile phone number and email address and advise MIT in writing of these every 6 months during the period I am enrolled in the course/s;
- I must attend all classes, course related information sessions, supervised study sessions and assessment sessions and undertake all assessments during my course/s;
- I must be covered by Overseas Student Health Cover (OSHC) while I am on a student visa, unless an exemption applies. If I am accompanied by family, the OSHC family fee must be paid. I understand that if I prematurely withdraw from my course and return home, the prepaid portion may be refunded by the Health Cover Provider (not MIT) upon request;
- I am responsible for paying tuition fees for the course/s as well as visa and living costs (such as the cost of transportation, accommodation, books, equipment, OSHC and field trips, and fees for any school aged dependents who accompany me to Australia);



- I am not eligible to transfer to another registered provider without MIT's consent until I have completed 6 months of my principal course of study, and MIT is not required to consent within the first 6 months; and
- Failure to comply with visa conditions, attendance or progression requirements, behaviour stands and other obligations referred to in the Student Agreement may lead to my enrolment being suspended, deferred or cancelled, my course results withheld and/or my visa cancelled.

I have made an informed decision to study the course/s at MIT. I have read and understood information about the requirements for acceptance into the course/s, course content and duration, the qualification offered, modes of study and assessment methods, campus locations, facilities, equipment, and learning and library resources, tuition fees, refund policies, the grounds for deferral, suspension or cancellation of my enrolment, living in Australia, indicative costs, accommodation options and schooling obligations. MIT has made available in electronic form, a description of the ESOS framework produced by the applicable government agency.

I understand and accept that I must enrol and maintain my enrolment in the course on a full time basis and undertake a suitable course load in each study period until I complete my course. For ELICOS courses, full time means at least 22.5 scheduled contact hours per week of face to face classes of English language instruction. Otherwise, it usually means 4 units per study period.

I have, or the person who signs this Form on my behalf has, legal capacity and authority to enter into a binding legal arrangement with MIT. By signing and returning this Form, I accept MIT's offer and agree to be bound by the Student Agreement.

Signature of Student: \_ \_ \_ \_ \_ Date: \_ \_ \_ \_ \_

Or

Student Guardian \_ \_ \_ \_ \_ Date: \_ \_ \_ \_ \_

[Guardian to sign on behalf of the student. Applicable when the student is under the age of 18 years]