MELBOURNE
INSTITUTE OF TECHNOLOGY

PRACTICAL EXCELLENCE

Trimester 2 2025 MIT Students

HDR Orientation Program

A warm welcome to Melbourne Institute of Technology (MIT) Melbourne Campus!

At MIT, we pride ourselves on providing all our students with more than just an educational experience. By working together, we can achieve great things and create a launchpad for innovation, progress, and positive change. We do this by providing:

- Real-World Curriculum: We gear you up to tackle real-world challenges with confidence and competence.

- Dedicated Student Support: Our devoted team including our Graduate Careers staff, are always available in person, call or email, ready to assist you through every stage of your journey.

- Exceptional Career Outcomes: Our graduates outshine the national average with 75.4% securing full-time employment within four months of graduation (Quality Indicators for Learning and Teaching 2022).

- Work Integrated Learning: You will experience learning beyond the books, with hands-on industry exposure seamlessly incorporated into our curriculum.

- With global demand for tech and business professionals expected to surge by 12% by this year, your journey to your extraordinary future starts at our Orientation Careers Fair. Do not miss this opportunity to meet with organisations offering a range of options including employment pathways, voluntary work, vacation work and Internships and get careers advice from the experts on post-study work rights.

I look forward to meeting you at the start of your journey with us during Orientation where we begin planning your bright future together.

Efthimia (Effie) E. Evryniadis

Campus Director

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Important Dates

Date	Activity
July	
Monday 07 July	O' Week Day 1
Tuesday 08 July	O' Week Day 2
Wednesday 09 July	O' Week Day 3
Thursday 10 July	O' Week Day 4
Monday 14 July	Teaching Commences – Week 1
Friday 18 July	Last Day to Change Course
Friday 25 July	Last Day to Add a Unit
August	
Monday 18 August	Expression of Interest (EOI) opens for Trimester 3, 2025
September	
Friday 26 September	AFL Grand Final Public Holiday
Tuesday 30 September	MIT Industry IMPACT Day
October	
Friday 3 October	End of Teaching Week
Wednesday 8 October	Final Exam Commence
Saturday 18 October	End of Final Exams
Friday 31 October	Result Publication

What to Expect

Your Orientation Week starts on Monday 07 July at 9:00am at Level 2, Room (2.26). 288 La Trobe Street, Melbourne .

It is **mandatory** for all commencing students to attend the Orientation.

During Orientation you will be greeted by the Campus Director and introduced to the MIT Community, its culture and values.

You will learn about what we have to offer as an institute and all the necessary information that new students must know.

All students must attend this session face-to-face.

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All students at MIT have access to the Academic Management System (AMS) & Moodle (Learning Management System).

These two platforms will be used throughout your student life at MIT so it's important to learn how to use them properly when you start.

You will receive your username and password re-set link prior to orientation via email. If you have not received your login details, please contact the IT Service Help Desk at: servicedesk@mit.edu.au with your student number and/or name with 'Username and password' in the subject line.

The AMS is your primary point of access to everything including Moodle. You can use AMS and Moodle for the following:

AMS

- Setup Your Student Email
- Enrol In Your Courses
- Create And View Your Timetable
- Make Changes To Your Enrolment
- Access The Academic Calendar
- Setup A Payment Plan
- Book Staff Appointments

- View Your Attendance Record
- View Your Academic Progress
- Apply For Special Consideration
- UPDATE Your Personal Details
- Access Moodle
- Access Results

Moodle

- Access Orientation Shells
- Access Academic Support
- Access Webinars
- Access Student Support
- Your Student Resources
- Software Resources
- Access AIM100 And MIT001
- Assessment Feedback
- Access Online Classes
- Access Workshops

Technical Support

If you are having technical difficulties or cannot log in to AMS or Moodle at any time.

Please contact
IT Service Help Desk:

servicedesk@mit.edu.au

Melbourne Campus:

(03) 8600 6725

Always remember to include your student number in all communications with MIT.

Student Events

Our Service team runs an extensive suite of events and activities throughout the academic year. See upcoming Melbourne Campus events on our events page. A reminder events are being added regularly so please 'bookmark' this webpage.

Health and Wellbeing

Our qualified counselling team will provide free, confidential support to students. If you are facing difficulties that may affect your studies, or you just wish to have a chat about how you're going, book an appointment with the team via email.

Career Development Centre

Find out about the extra services that the MIT Career Development Centre provides to help you get career focused. The Career Development Centre runs week workshops on-campus and I encourage you to attend these workshops. For more details on these workshops, please refer to the Events and Activities webpage.

Academic Services

Located on level 6, our Academic Services Team can assist you with booking an appointment with your lecturer, special consideration enquiries and issues with Moodle.

Centre of Learning

The Centre of Learning (CoL) offers a broad range of support services to enrich the learning and teaching experience at MIT. All aspects of the journey towards academic success are encompassed by our operations, such as face-to-face tutoring, examination preparation and the delivery of workshops to build competence in language and literacy skills. For more information on the CoL, simply login to Moodle , go to 'My Courses' and select 'Centre of Learning'.
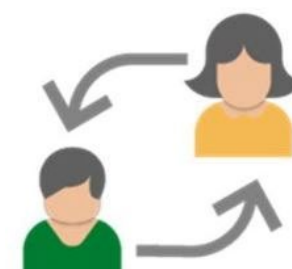
Peer Mentor Program

At MIT we understand sometimes you might feel more comfortable seeking one-to-one coaching on a unit of study from a peer rather than additional support from your lecturer. A peer mentor will share with you how they have achieved their own academic success; provide help with understanding the unit, completing assessment tasks and preparing for exams.

8:30AM- 9:30AM

Registration (via QR CODE)

9:30AM-9:45AM

Welcome To MIT (Mohini Singh)
- MIT Values
- Our Shared Responsibility
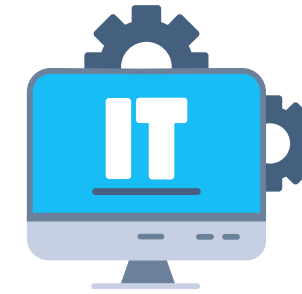- Succeeding In a Digital Environment
- Student Handbook

9:45AM-10:15AM

Counselling & Advocacy (Ady Sliwka)
- Counselling Support
- Advocacy Services
- Wellbeing events and Workshops

10:15AM-10:30AM

Academic Services (Helen Macmahon)

10:30AM-10:45AM

Introduction to I.T Services (Prasanna Gunasekara)
- Access
- Computer Lab Rules
- Printing and Storing
- AMS
- Moodle
- Wi-Fi Helpdesk
- Reset Your MIT Password

10:45AM – 11:00AM

Careers, Industry & Alumni (Jared Nathaniel)
- Introduction To Career Development Centre
- Overview of CDC Building
  - Block 1: Creating Your Professional Identity

11:00AM – 11:15AM

AIM100 Workshop sessions (Damian Gauci)

11:15AM – 12:15PM

Student Life at MIT (Effie Evryniadis)

- Student Events
- Support Services
- Enrolments
- Settling In
- Policies and Procedures
- Complaints and Appeals
- Student Rights And Responsibilities
- Visa and Work Rights
- Student Counselling and Advocacy
- OH&S and Student Safety
- Critical Incidents

12:15PM-1:30PM
Lunch is on us!

Enjoy delicious Lunch at Level 2 Exhibition Hall.

1:30PM-1:45PM

Centre of Learning (Ms Tasmiha Tarafder)
- Services Provided by CoL
- English Support
- Academic Support
- Presentation Skills
- Learning In the Online Environment Seminar
- Peer Mentoring Program

1:45PM-2:00PM

Library Services (Bernard Lyons)

- Physical & Digital Resources
- Library Fines
- Opening Hours
- Self-service Kiosk
- Library Etiquettes

2:00PM-2:45PM

School Overview

Welcome to Research and Course Overview
Selecting Your Research Topic and Supervision
Study Plans for Research Clusters

2:45PM-3:15PM

Q&A with Professional Staff and Lucky Draw

9:00AM - 9:30AM

Registration (via QR Code)

9:30AM - 11:30AM

Tenancy Law & Work Rights
(WestJustice)

11:30AM-11:45AM

Beach Safety

11:45AM-12:00PM

Safety in Victoria (Victoria Police)

12:00PM-12:15PM

Overseas Students Health
Cover OSHC (Allianz)

12:15PM - 2:00PM

Lunch is on US and Careers Fair,
you will be able to meet externals and
explore job opportunities & networking
with people across the industry.

2:00PM - 2:05PM

Welcome to Research by Johnson Agbinya.

2:25PM - 3:25PM

Research and Academic Integrity (Bernard Lyons)

2:05PM - 2:25PM

Writing Your Thesis and Publishing by (Johnson Agbinya).

3:25PM - 4:00PM

Undertaking high-end research for your thesis by (Bernard Lyons)

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Higher Degree Research Student (Room 2.15)

9:15AM – 9:30AM

Welcome by Campus Director (Effie)
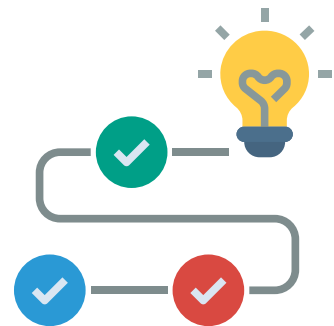
9:30AM – 11:00AM

Writing a research paper – From introduction, literature review, to the appendices – Everything you need to know by (Mr Damian Gauci)

11:00AM – 12:00PM

Provided access to your dedicated rooms (HDR Acedemics)

12:00PM - 12:30PM
Online Enrollment Briefing (Effie Evryniadis)

12:30PM - 12:45PM
Lucky Draw

12:45PM – 1:45PM
Meet and share lunch with your Faculty

1:45PM – 4:00PM
Enrolments & Timetable Creation

Melbourne City Tour: A Warm Welcome to Your New Home!
10:00am-4:00pm

Join us for a fun and engaging one-day tour of Melbourne, designed to help you discover the city's most iconic landmarks and vibrant culture. We'll start at Federation Square, explore the famous street art in Hosier Lane, and visit key sites like Flinders Street Station, St. Paul's Cathedral, and the State Library of Victoria. Enjoy a tasty lunch at Queen Victoria Market, stroll through the beautiful Carlton and Fitzroy Gardens, and learn about Melbourne's rich history and diverse community. This tour is a great way to meet new friends and get to know your new home. Wear comfortable shoes, bring your curiosity, and get ready to fall in love with Melbourne!

Register Here

Efthimia (Effie) Evryniadis

Campus Director , Associate Director of Student Administration and Experience (Level 2M)

Ph: (03) 8600 6700

E: eevryniadis@mit.edu.au

- Academic Services
- Student Experience & Engagement
- Orientation
- Graduation
- Enrolments
- Alumni & Careers
- Welfare & Safety
- Complaints & Grievances
- Critical Incident Issues

Jared Nathaniel

Industry Liaison, Careers and Alumni Officer (Level 2M)

Ph: (03) 8600 6763

E: careerservices@mit.edu.au

- Industry projects
- Internships
- Workshops
- Consultations
- Alumni relations
- Resume and cover letter checks

Kezia Collishaw, Mitchel Nguyen

Student Administration and Experience Officers (Level 2M)

Ph: (03) 8600 6700

E: studentservices@mit.edu.au

- OSHC
- Accommodation & Airport Pick Up
- Orientation
- Graduation
- Volunteer / Buddy Programs
- Events

Christine Aldridge, Bernard Lyons

Librarian Technician, Librarian (Level 3)

Ph: (03) 8600 6722

E: library@mit.edu.au

- Referencing workshops
- Journal databases
- Borrowing, returning and renewing books

Kurt Zhang, Bipin Gurung, Prasanna Gunasekara

IT Officers (Level 3)

Ph: (03) 8600 6710, 8600 6725

E: servicedesk@mit.edu.au

- IT Accounts/Wi-Fi Related Enquiries
- Printing/photocopying Enquiries
- Software Support in Computer Labs

Caroline Tan

Receptionist (Level 2M)

Ph: (03) 8600 6700

E: studentservices@mit.edu.au

- Student Administration and Experience Enquiries

Helen Macmahon, Madeleine Aldridge, Krystal Liu, Ilaria Gigantino

Academic Services (Level 6)

Ph: (03) 8600 6769, 8600 6762, 8600 6716

E: academicservices@mit.edu.au

- Academic Consultations with Course Coordinators
- Special Consideration Applications

Wafaa Osman, Prakriti Chhatkuli

Enrolment Officers (Level 2M)

Ph: (03) 8600 6710, 8600 6729

E: enrolments@mit.edu.au

- Enrolments
- Timetable Enquires
- Academic Transcripts & Completion letters
- CoE Extensions

Liam Gleeson, Sair Clarke, Ady Sliwka

Counselling and Advocacy Officers (Level 2M)

Ph: (03) 8600 6724, 8600 6776

E: counsellor@mit.edu.au

- Personal Appointments
- Appeals
- Withdrawals
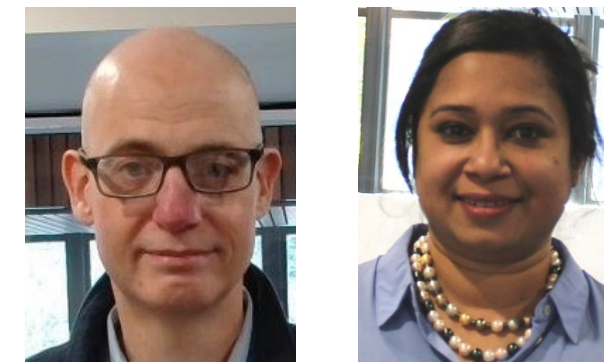- Deferrals
- Health and Wellbeing Workshops

Grace Zhou, Kushina Gurung

Finance Officers (Level 2)

Ph: (03) 8600 6712

E: finance@mit.edu.au
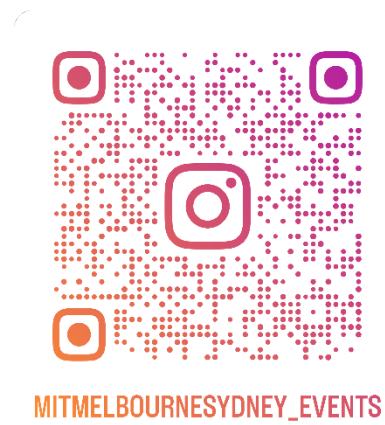
- Fee Payments
- Payment plans
- Refunds

Damian Gauci, Tasmiha Tarafder

Centre of Learning (Level 4)

Ph: (03) 8600 6746

E: centreoflearning@mit.edu.au

- Mentoring Program
- MIT001
- The Assignment Consultation Centre

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Follow us on Instagram

Office of Student Administration and Experience

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