MELBOURNE
INSTITUTE OF TECHNOLOGY

PRACTICAL EXCELLENCE

Trimester 3 2026 MIT Students

Orientation Program

> www.mit.edu.au

CRICOS Provider Code 01545C and 03245K NSW
TEQSA Provider Code 12138
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A warm welcome to Melbourne Institute of Technology (MIT) Sydney Campus!

At MIT, we pride ourselves on providing all our students with more than just an educational experience. By working together, we can achieve great things and create a launchpad for innovation, progress, and positive change. We do this by providing:

- Real-World Curriculum: We gear you up to tackle real-world challenges with confidence and competence.
- Dedicated Student Support: Our devoted team including our Graduate Careers staff, are always available in person, by phone or by email, and are ready to assist you through every stage of your journey.
- Exceptional Career Outcomes: Our graduates outshine the national average with 75.4% securing full-time employment within four months of graduation (Quality Indicators for Learning and Teaching 2022).
- Work Integrated Learning: You will experience learning beyond the books, with hands-on industry exposure seamlessly incorporated into our curriculum.
- With global demand for tech and business professionals expected to surge by 12% by 2025, your journey to your extraordinary future starts at our Orientation Careers Fair. Do not miss this opportunity to meet with organisations offering a range of options including employment pathways, voluntary work, vacation work and Internships and get careers advice from the experts on post-study work rights.

I look forward to meeting you at the start of your journey with us during Orientation where we begin planning your bright future together.

Ghan S. Acharya

Campus Director

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Important Dates

Date	Activity
November 2026	
Monday 2 November	O' Week Day 1
Tuesday 3 November	O' Week Day 2
Wednesday 4 November	O' Week Day 3
Thursday 5 November	O' Week Day 4
Friday 6 November	O' Week Day 5
Monday – Friday 9 -13 November	First Week of Classes
Friday 13 November	Last day to change course
Friday 20 November	Last day to add a unit
December 2026	
Friday 4 December	Census Date *
Friday – Thursday 25 – 31 December	Christmas break (MIT is closed)
January 2027	
Friday 1 January	New Year's Day (Public Holiday)
Friday 8 January	Timetable Release for Trimester 1, 2027
Monday 11 January	Re-enrolment for Trimester 1, 2027 commences
Friday 22 January	Last day to withdraw without academic penalty
Tuesday 26 January	Australia Day Public Holiday – (MIT closed - no classes scheduled for this day)
February 2027	
Wednesday 10 February	Final Examinations commence
Saturday 20 February	End of Final examinations
March 2027	
Friday 5 March	Results Publication date for Trimester 3

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Preparing For Orientation Week (O' Week)

O' Week consists of face-to-face orientation and enrolment sessions.

The Orientation will be held on campus at Room 103 on Level 1, 154-158 Sussex Street, Sydney CBD, NSW, 2000.

Enrolments and document collection will take place on campus. You will be assigned an appointment card with the window of time for your appointment with the 'Enrolment Officers' either on Day 3 or Day 4 depending on your course.

We organise a Newcastle excursion on Day 5. A day of exploring this beautiful coastal city.

Please check your junk or spam email folders in case our emails being categorised there.

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Activating your MIT Accounts and What Can AMS & Moodle Do?

All students at MIT have access to the Academic Management System (AMS) & Moodle (Learning Management System).

These two platforms will be used throughout your student life at MIT so it's important to learn how to use them properly when you start.

You will receive your username and password re-set link prior to orientation via email. If you have not received your login details by 30th October 2026, please contact the IT Service Help Desk at: servicedesk@mit.edu.au with your student number and/or name with 'Username and password' in the subject line.

The AMS is your primary point of access to everything including Moodle. You can use AMS and Moodle for the following:

AMS

- Setup Your Student Email
- Enrol In Your Course
- Create And View Your Timetable
- Make Changes To Your Enrolment
- Access The Academic Calendar
- Setup A Payment Plan
- Book Staff Appointments
- View Your Attendance Record
- View Your Academic Progress
- Apply For Special Consideration
- UPDATE Your Personal Details
- Access Moodle
- Access Your Events
- Access Results

Moodle

- Access Orientation Shells
- Access Academic Support
- Access Webinars
- Access Student Support
- Your Student Resources
- Software Resources
- Access AIM100 And MIT001
- Assessment Feedback
- Access Online Classes
- Access Workshops

Technical Support

If you are having technical difficulties or cannot log in to AMS or Moodle at any time.

Please contact
IT Service Help Desk:

servicedesk@mit.edu.au

Sydney Campus:

(02) 8267 1400

Always remember to include your student number in all communications with MIT.

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Student Events

Our Service team runs an extensive suite of events and activities throughout the academic year. See upcoming Sydney Campus events on our events page. A reminder events are being added regularly so please ‘bookmark’ this webpage.



Health and Wellbeing

Our qualified counsellor (Mahnoor) provide free, confidential support to students. If you are facing difficulties that may affect your studies, or you just wish to have a chat about how you’re going, book an appointment with the team via email.



Career Development Centre

Find out about the extra services that the MIT Career Development Centre provides to help you get career focused. The Career Development Centre runs week workshops on-campus and I encourage you to attend these workshops. For more details on these workshops, please refer to the Events and Activities webpage.

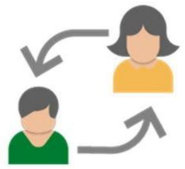


Academic Services

Located on level 7, our Academic Services Team (Emma, Julia and Kieren) can assist you with booking an appointment with your lecturer, special consideration enquiries and Moodle problems.

Centre of Learning

The Centre of Learning (CoL) offers a broad range of support services to enrich the learning and teaching experience at MIT. All aspects of the journey towards academic success are encompassed by our operations, such as face-to-face tutoring, examination preparation and the delivery of workshops to build competence in language and literacy skills. For more information on the CoL, simply login to Moodle , go to ‘My Courses’ and select ‘Centre of Learning’.



Peer Mentor Program

At MIT we understand sometimes you might feel more comfortable seeking one-to-one coaching on a unit of study from a peer rather than additional support from your lecturer. A peer mentor will share with you how they have achieved their own academic success; provide help with understanding the unit, completing assessment tasks and preparing for exams.

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Student Events



InSpire



Academic Support



Library



Health & Wellbeing



Career Development Centre

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Day One Schedule

Your Orientation Week starts on Monday 2nd November at 9:00am Australian Eastern Daylight Time (AEDT) at Level 1, Room 103. 154-158 Sussex Street, Sydney CBD, 2000.

It is mandatory for all commencing students to attend the Orientation.

During Orientation you will be greeted by the Campus Director and introduced to the MIT Community, its culture and values.

You will learn about what we have to offer as an institute and all the necessary information that new students must know.

All students must attend this session face-to-face.

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O' Week Day 1 –Monday 2 November



9:00AM- 9:30AM

Registration (via QR CODE)



9:30AM-10:00AM

Welcome To MIT

- MIT Values
- Our Shared Responsibility
- Succeeding In a Digital Environment
- Student Handbook



10:00AM-10:20AM

Centre of Learning (CoL)

- Services Provided by CoL
- English Support
- Academic Support
- Presentation Skills
- Learning In the Online Environment Seminar
- Peer Mentoring Program



10:20AM-10:30AM

Student Life at MIT and Enrolments

- Enrolments
- Student Events
- Support Services
- Settling In
- Policies and Procedures
- Complaints and Appeals
- Student Rights And Responsibilities
- Visa and Work Rights
- Student Counselling and Advocacy
- OH&S and Student Safety
- Critical Incidents



10:30AM – 10:40AM

Introduction to I.T Services

- Access
- Computer Lab Rules
- Printing and Storing
- AMS
- Moodle
- Wi-Fi Helpdesk
- Reset Your MIT Password



10:40AM-10:50AM

Library Services

- Physical & Digital Resources
- Library Fines
- Opening Hours
- Self-service Kiosk
- Library Etiquettes



10:50AM – 11:20AM

ICE BREAKER



11:20AM-11:50AM

Counselling & Advocacy

- Counselling Support
- Advocacy Services
- Wellbeing events and Workshops

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O’ Week Day 1 – Monday 2 November



11:40AM – 12:00PM

Careers, Industry & Alumni

- Introduction To Career Development Centre
- Overview of CDC Building

Block 1: Creating Your Professional Identity



12:00PM-12:45PM

Lunch is on us!



12:45PM – 1:00PM

Academic Services

- Cancelled / Make up classes
- Assessment marks
- Appeal Administration
- Special Consideration
- Review of Final Grades



1:00PM-1:30PM

School Overview & Course Overview

Welcome to Research and Course Overview
Selecting Your Research Topic and Supervision
Study Plans for Research Clusters



1:30PM-2:00PM

Q&A with Professional Staff



2:00PM-2:30PM

Library Tour

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Academic Integrity Module (AIM 100)

- The Academic Integrity Module (AIM100) is a mandatory hurdle requirement unit for all MIT courses and must be successfully completed.
- If you have not successfully completed this online module, your results will be withheld.
- To complete the Academic Integrity Module (AIM100), login to your Online Moodle.

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O’ Week Day 2 – Tuesday 3 November



9:30AM-10:00AM

Registration & Tea/Coffee



10:00AM-10:20AM

Redfern Legal Center

- Tenancy rights
- Employment rights
- Consumer rights
- Legal support services



10:20AM-11:00AM

Surf-Life

- Beach Safety
- Identifying rip currents
- Beach warning signs and safety flags



11:00AM-11:30AM

NSW Police

- Crime Prevention
- Road Safety and Traffic Enforcement
- Cybercrime Investigations



11:30AM-11:45AM

Allianz Care OSHC

- Understanding OSHC Coverage
- What OSHC covers and excludes
- Making a claim and receiving benefits

11:45AM-12:00PM

City of Sydney

- An overview of the ISLA program (International student leadership and ambassador program)
- Upcoming events run by international ambassadors for international students



12:00PM-12:10PM

Lucky Draw



12:10PM-1:00PM

Lunch is on us!

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O’ Week Day 2 –Tuesday 3 November



1:00PM - 1:05PM

Welcome to Research



1:05PM - 1:20PM

Writing Your Thesis and Publishing



1:20PM - 1:50PM

Research and Academic Integrity



1:50PM - 2:20PM

Undertaking high-end research for your thesis



2:20PM – 3:00PM

Writing a research paper – From introduction, literature review, to the appendices – Everything you need to know

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O’ Week Day 3 & 4 – Wednesday and Thursday, 4 - 5 November



10:00AM – 4:00PM

Enrolments & Timetable Creation

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Assisted Enrolments

This process includes obtaining your student ID card, meeting with your Course Coordinator to obtain your study plan and setting up your timetable.

Original documents may be required in certain situations as outlined below.

- If you hold a conditional offer, please bring original required document listed on your conditional offer.
- If you have any exemptions or have studied at other colleges in Australia before MIT, please bring your original academic transcript.



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O' Week Day 5; 6 November, New Castle Excursion



Newcastle Excursion 7:00am meet-up | Friday, 6 November 2026

Let's Explore Newcastle Together!

Get ready for a fun-filled day trip to Newcastle! Join your fellow MIT students for a day of exploring this beautiful coastal city, enjoying its stunning beaches, picturesque coastline and local attractions.

How to Secure Your Spot:

A $20 cash deposit is required to confirm your place on the trip.

Simply follow these easy steps:

Register for the event and download your electronic ticket from TryBooking.

Bring your e-ticket or proof of registration to Level 7 Finance at MIT.

Pay your $20 cash deposit by 5:00 pm on 4 November 2026.

Your deposit will be returned to you in full on the day of the trip.

📌 A Few Important Things to Know

Limited spots available! Only 30 students can join, so be sure to register early to avoid missing out.

Please commit to attending. By registering, you are confirming your participation, so make sure you're available to join us.

Plan your spending. Any extra coffees, drinks, food (including lunch), activities or personal purchases will be at your own expense.

We can't wait to have you join us for a fantastic day of sightseeing, fun and friendship in Newcastle! 🥰

Spaces are limited to 30 students, so grab your spot and get ready for an unforgettable day out!

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Follow Us on Instagram @mitmelbournesydney_events

MITMELBOURNESYDNEY_EVENTS











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People to Know



Ghan S. Acharya Campus Director (Level 7)

Ph: (02) 8267 1400 E: gacharya@mit.edu.au

- Academic Services
- Student Experience & Engagement
- Orientation
- Graduation
- Enrolments
- Alumni & Careers
- Welfare & Safety
- Complaints & Grievances
- Critical Incident Issues



Mohammad Mahin Sarker Manager, Student Administration & Experience (Level 7)

Ph: (02) 8267 1400 E: mmsarker@mit.edu.au

- Student Experience & Engagement
- Orientation
- Graduation
- Enrolments
- Complaints & Grievances

Careers, Work Integrated Learning (WIL) and Alumni Officer

Ph: (02) 8267 1400 E: careerservices.syd@mit.edu.au

- Industry projects
- Internships
- Workshops
- Consultations
- Alumni relations
- Resume and cover letter checks



Danica Jane Pedrosa Student Administration and Experience Officer (Level 7)

Ph: (02) 8267 1400 E: studentservices.syd@mit.edu.au

- Student Welfare
- OSHC
- Accommodation & Airport Pick Up
- Orientation
- Graduation
- Volunteer / Buddy Programs
- Events

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Ann Nguyen Accounts Assistant (Level 7)

Ph: (02) 8267 1417 E: finance.syd@mit.edu.au

- Fee Payments
- Payment plans
- Refunds



Mahnoor Khan Counselling and Advocacy Officer (Level 7)

Ph: (02) 8267 1400 E: counsellor.syd@mit.edu.au

- Personal Appointments
- Appeals
- Withdrawals
- Deferrals
- Health and Wellbeing Workshops



Neus Baquir Enrolment Officer (Level 7)

Ph: (02) 8267 1463 E: enrolments.syd@mit.edu.au

- Enrolments
- Timetable Enquires
- Change of Course and Campus
- CoE Extensions



Receptionist (Level 7)

Ph: (02) 8267 1400 E: info.sydney@mit.edu.au

General Inquiries: reception calls and receptions duties

- Letters – Enrolment, Invitation, Course Progression and Vacation

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Izabela Miletic Library (Level 3)

Ph: (02) 8267 1411 E: library.syd@mit.edu.au

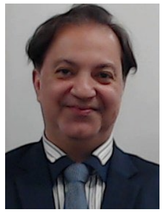
- Referencing workshops
- Journal databases
- Borrowing, returning and renewing books



Mere Tanoa Vada Library (Level 3)

Ph: (02) 8267 1411 E: library.syd@mit.edu.au

- Referencing workshops
- Journal databases
- Borrowing, returning and renewing books



Amir Lezgui Centre of learning (Level 6)

Ph: (02) 8267 1464 E: centreoflearning.syd@mit.edu.au

- Mentoring Program
- MIT001
- The Assignment Consultation Centre







Ali Noori, Alec Tauber , Ramchander Valdas

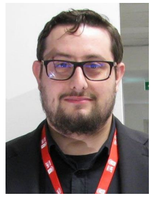
IT Help Desk (Level 2)

Ph: (02) 8267 1421 E: servicedesk@mit.edu.au

- IT Accounts/Wi-Fi Related Enquiries
- Printing/photocopying Enquiries
- Software Support in Computer Labs







Emma Atkin, Julia Tomasella, Kieren Henfling

Academic Services (Level 7)

Ph: (02) 8267 1437 E: academicservices.syd@mit.edu.au

- Academic Consultations with Course Coordinators
- Special Consideration Applications

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MELBOURNE
INSTITUTE OF TECHNOLOGY

PRACTICAL EXCELLENCE

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