

INSTRUCTIONS TO FOLLOW:

1. Please complete all relevant sections of the form.
2. Please ensure all information provided is accurate and complete.
3. This is a fillable PDF form. Please do not convert it to a Word document.
4. Please attach all required supporting documents with your application.

SECTION 1- PERSONAL DETAILS

Title (Mr/Ms/other) _____ First name _____ Surname _____

Date of birth

D	D	M	M	Y	Y	Y	Y
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 Gender Male Female Indeterminate

Nationality _____ Marital status _____

Mobile phone _____ Home phone _____

Primary Email _____ Secondary Email _____

Are you currently studying in Australia? Yes No

If yes, name of institution _____ Course _____

Have you studied at MIT before? Yes No If yes, STUDENT ID number _____

Are you currently employed? Yes No

RESIDENTIAL ADDRESS (PLEASE WRITE THE ADDRESS ON YOUR PASSPORT)

Address _____

Suburb _____ Postcode _____

Country _____

POSTAL ADDRESS

SAME AS RESIDENTIAL ADDRESS

Address _____

Suburb _____ Postcode _____

Country _____

CURRENT AUSTRALIAN ADDRESS (IF YOU ARE IN AUSTRALIA - PLEASE WRITE YOUR CURRENT ADDRESS OR ELSE LEAVE BLANK)

Address _____

Suburb _____ Postcode _____

Country _____

STUDENTS WITH SPECIAL NEEDS

Do you have any medical conditions, disabilities, mental health or special needs that could impact upon your studies at MIT? Yes No
(Information provided is collected and held in accordance with MIT's privacy policy statement available at www.mit.edu.au/privacy)

If yes, MIT will require further information from a relevant health professional outlining the impact it will have on your intended course of study.

Please list your condition(s): _____

Please list any special requirements that should be taken:

Do you have a management plan already in place? Yes No

If yes, please provide MIT with a copy of your management plan.

List any details that should be made available to paramedics / first-aid person? _____

OTHER INFORMATION

How did you first learn about MIT? You may tick more than one box.

- Google
 Social Media
 Exhibition / Seminar
 Radio
 Other - Please state _____
 Friend / Relative
 Agent - Please state the name of the agent and the branch _____

AIRPORT PICKUP & HOMESTAY ARRANGEMENTS

- Do you require MIT to arrange airport pick up? Yes No
 Do you require MIT to arrange homestay? Yes No
(Refer to Service Fees & Charges under www.mit.edu.au/study-with-us/tuition-fees)

SECTION 2- COURSE PREFERENCE

Course applied for

If you are unable to find your course in the dropdown list, please specify below.

Course _____ Major _____

Campus location (Please specify) Melbourne Sydney

When do you wish to commence your studies?

- March
 July
 September
 November

ENGLISH LANGUAGE PROFICIENCY

Please indicate your English language proficiency details below.

Do you have English test results? Yes No

If yes, please provide details below:

IELTS Score				TOEFL Score				PTE Score				Other	Date:
Bands												Test name:	
L	R	W	S	L	R	W	S	L	R	W	S	score:	

If no, please indicate your current level of English:

- Beginner
 Elementary
 Pre-intermediate
 Upper intermediate
 Advanced

Please indicate which English course you want to apply for:

- General English (GE)
 English for Academic Preparation (EAP)

Number of weeks: 5 10 15 20 25 30

Commencement date: D D M M Y Y Y Y

What do you plan to do after you finish your English course at MIT?

- MIT Undergraduate course
 MIT Postgraduate course
 Other: _____

• **SECTION 3 - EDUCATION DETAILS**

SECONDARY SCHOOL STUDIES

Month/Year of commencement (e.g. January 2014)	Month/Year of completion	Title of course (e.g. A-level)	Institution name and country

TERTIARY OR POST-SECONDARY STUDIES

Month/Year of commencement (e.g. January 2014)	Month/Year of completion	Title of course (e.g. Bachelor of Business)	Institution name and country

RECOGNITION OF PRIOR LEARNING

Are you applying for Advanced Standing or Credit Transfer? Yes No

(If yes you must attach unit descriptions/ subject syllabus as per your transcripts and MIT Credit Transfer Form at the time of this

WORK EXPERIENCE (IF ANY)

Name of company	Role	Period employed

APPLICANT VISA HISTORY

Country visa applied	Category of visa	Date of application	Outcome of visa

FUNDING SOURCE

Who will sponsor your further studies in Australia including tuition fees and accommodation?

Please tick appropriately (You may tick more than one):

Self
 Parents
 Spouse
 Siblings
 Bank loan
 Others: _____

• SECTION 4 - DECLARATION AND APPLICATION CHECKLIST

Ensure certified copies of the following documents are attached at the time of submission:

- | | |
|---|--|
| <input type="checkbox"/> Academic results and certificates | <input type="checkbox"/> Proof of English Proficiency |
| <input type="checkbox"/> Passport bio-data page | <input type="checkbox"/> Credit transfer form and unit descriptions / subject syllabus (if applicable) |
| <input type="checkbox"/> Visa copy (for onshore students) | <input type="checkbox"/> Proof of work experience (if applicable) |
| <input type="checkbox"/> Statement of purpose including gaps in studies (if applicable) | <input type="checkbox"/> Documents for students with Special needs (if applicable) |

DECLARATION AGREEMENT

- I declare that the information submitted with this application is complete and true. I acknowledge that failure to disclose my academic records may result in the Institute withdrawing an offer or terminating my studies at any stage.
- I authorise the Institute to verify my academic and professional qualifications, and work experience.
- I understand that at the time of enrolment I will be required to supply originals of all documents provided at the time of this application.
- I have read and understood MIT's Privacy Policy located at <http://www.mit.edu.au/privacy> and authorise MIT to collect, use and disclose my personal information as permitted or required by law and in accordance with the MIT Privacy Policy. In particular, I understand that the personal information that I have provided may be disclosed to Commonwealth and State agencies, and designated authorities as required under the Education Services for Overseas Students (ESOS) Act 2000 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007 in certain circumstances, including changes to my enrolment, and any breach of a prescribed student visa condition.
- I confirm that I have received and read a copy of MIT's current prospectus and information available on www.mit.edu.au and fully understand the requirements of the course.
- I have read, understood and consent to the Terms and Conditions of Enrolment and the Fee Payment and Refund Procedures at Melbourne Institute of Technology.
- Australian Law states that applicants under 18 years of age must have signed consent from a Guardian or Parent. Please ensure all applicants for students under the age of 18 are countersigned by Guardian or Parent.
- I understand that the Institute reserves the right to alter any course, unit, entry requirements or fee without prior notice.
- I authorise the Institute to access the Australian Immigration Visa Entitlements Verification Online (VEVO) system at any time to obtain information on my visa status.
- I declare that I am a genuine temporary entrant and genuine student and that I have read and understood conditions relating to these requirements available at www.homeaffairs.gov.au
- I am aware of the tuition and living cost of my stay in Australia and have the financial capacity to meet such costs for the duration of my program.
- I declare that my signature is true and correct, and matches the signature in my passport.
- I understand that MIT makes no guarantee that I will be offered a place on my selected course or that places will be available for any particular course, and I acknowledge that MIT may impose limitations or conditions on enrolment in any course

The above mentioned information is true to the best of my knowledge and belief.

Signature of applicant _____

(Must match signature on passport)

Signature of guardian _____

(If applicant is under 18 years of age)

Date

D	D	M	M	Y	Y	Y	Y
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TO BE COMPLETED BY AGENT (NOT APPLICABLE FOR DIRECT APPLICANT)

The above mentioned information is verified and true to the best of my knowledge and belief.

Branch Manager or Authorised Officer:

Name _____

Signature _____

Branch Address _____

Office stamp:

Send application to:

Admissions Department
Melbourne Institute of Technology
Level M, 288 La Trobe Street
Melbourne VIC 3000, Australia

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E enquiries@mit.edu.au