



MELBOURNE
INSTITUTE OF TECHNOLOGY

Trimester 3 2025 MIT Students

Orientation Program

> www.mit.edu.au

CRICOS Provider Code 01545C and 03245K NSW

TEQSA Provider Code 12138

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Welcome To MIT Melbourne



A warm welcome to Melbourne Institute of Technology (MIT) Melbourne Campus!

At MIT, we pride ourselves on providing all our students with more than just an educational experience. By working together, we can achieve great things and create a launchpad for innovation, progress, and positive change. We do this by providing:

- Real-World Curriculum: We gear you up to tackle real-world challenges with confidence and competence.
- Dedicated Student Support: Our devoted team including our Graduate Careers staff, are always available in person, call or email, ready to assist you through every stage of your journey.
- Exceptional Career Outcomes: Our graduates outshine the national average with 75.4% securing full-time employment within four months of graduation (Quality Indicators for Learning and Teaching 2022).
- Work Integrated Learning: You will experience learning beyond the books, with hands-on industry exposure seamlessly incorporated into our curriculum.
- With global demand for tech and business professionals expected to surge by 12% by this year, your journey to your extraordinary future starts at our Orientation Careers Fair. Do not miss this opportunity to meet with organisations offering a range of options including employment pathways, voluntary work, vacation work and Internships and get careers advice from the experts on post-study work rights.

I look forward to meeting you at the start of your journey with us during Orientation where we begin planning your bright future together.

Efthimia (Effie) E. Evryniadis

Campus Director

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Important Dates

Date	Activity
November 2025	
Monday 3 November	O' Week Day 1
Wednesday 5 November	O' Week Day 2
Thursday 6 November	O' Week Day 3
Friday 7 November	Excursion - O' Week Day 4
Monday 10 November	First Week of Classes
Friday 14 November	Last Day to Change Course
Friday 21 November	Last Day to Add a Unit
December 2025	
Friday 5 December	Census Date *
Thursday – Wednesday 25 – 31 December	Christmas break (MIT is closed)
January 2026	
Thursday 1 January	New Year's Day (Public Holiday)
Friday 9 January	Timetable Release for Trimester 1, 2026
Monday 12 January	Re-enrolment for Trimester 1, 2026 commences
Friday 23 January	Last day to withdraw without academic penalty
Monday 26 January	Australia Day Public Holiday – (MIT closed - no classes scheduled for this day)

*Where a domestic student withdraws correctly from a unit of study or course of study on or before the census date, She/He/They will not have a debt.



What to Expect

Your Orientation Week starts on Monday, 3 November at 9:00 am at Level 2, Room 2.25. 288 La Trobe Street, Melbourne.

All commencing students must attend the Orientation.

During Orientation, you will be greeted by the Campus Director and introduced to the MIT Community, its culture, and values.

You will learn about what we have to offer as an institute and all the necessary information that new students must know.

All students must attend this session face-to-face.

Activating your MIT Accounts and What Can AMS & Moodle Do?

All students at MIT have access to the Academic Management System (AMS) & Moodle (Learning Management System).

These two platforms will be used throughout your student life at MIT so it’s important to learn how to use them properly when you start.

You will receive your username and password re-set link prior to orientation via email. If you have not received your login details, please contact the IT Service Help Desk at: servicedesk@mit.edu.au with your student number and/or name with 'Username and password' in the subject line.

The AMS is your primary point of access to everything including Moodle. You can use AMS and Moodle for the following:

AMS		Moodle	Technical Support
• Setup Your Student Email • Enrol In Your Courses • Create And View Your Timetable • Make Changes To Your Enrolment • Access The Academic Calendar • Setup A Payment Plan • Book Staff Appointments	• View Your Attendance Record • View Your Academic Progress • Apply For Special Consideration • UPDATE Your Personal Details • Access Moodle • Access Results	• Access Orientation Shells • Access Academic Support • Access Webinars • Access Student Support • Your Student Resources • Software Resources • Access AIM100 And MIT001 • Assessment Feedback • Access Online Classes • Access Workshops	If you are having technical difficulties or cannot log in to AMS or Moodle at any time. Please contact IT Service Help Desk: servicedesk@mit.edu.au Melbourne Campus: (03) 8600 6725 Always remember to include your student number in all communications with MIT.



Student Events

Our Service team runs an extensive suite of events and activities throughout the academic year. See upcoming Melbourne Campus events on our events page. A reminder events are being added regularly so please 'bookmark' this webpage.



Health and Wellbeing

Our qualified counselling team will provide free, confidential support to students. If you are facing difficulties that may affect your studies, or you just wish to have a chat about how you're going, book an appointment with the team via email.



Career Development Centre

Find out about the extra services that the MIT Career Development Centre provides to help you get career focused. The Career Development Centre runs week workshops on-campus and I encourage you to attend these workshops. For more details on these workshops, please refer to the Events and Activities webpage.



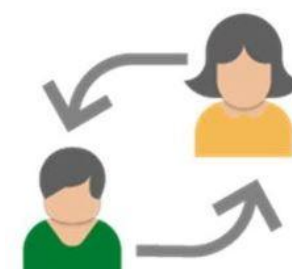
Academic Services

Located on level 6, our Academic Services Team can assist you with booking an appointment with your lecturer, special consideration enquiries and issues with Moodle.



Centre of Learning

The Centre of Learning (CoL) offers a broad range of support services to enrich the learning and teaching experience at MIT. All aspects of the journey towards academic success are encompassed by our operations, such as face-to-face tutoring, examination preparation and the delivery of workshops to build competence in language and literacy skills. For more information on the CoL, simply login to Moodle, go to 'My Courses' and select 'Centre of Learning'.



Peer Mentor Program

At MIT we understand sometimes you might feel more comfortable seeking one-to-one coaching on a unit of study from a peer rather than additional support from your lecturer. A peer mentor will share with you how they have achieved their own academic success; provide help with understanding the unit, completing assessment tasks and preparing for exams.

8:30AM- 9:30AM

Registration (via QR CODE)

9:30AM-9:45AM

Welcome To MIT (Effie Evryniadis)

- MIT Values
- Our Shared Responsibility
- Succeeding In a Digital Environment
- Student Handbook

9:45AM-10:30AM

Student Life at MIT (Effie Evryniadis)

- Student Events
- Support Services
- Enrolments
- Settling In
- Policies and Procedures
- Complaints and Appeals
- Student Rights And Responsibilities
- Visa and Work Rights
- Student Counselling and Advocacy
- OH&S and Student Safety
- Critical Incidents
- Gen AI
- Safety Information
- SASH

10:30AM-10:45AM

Library Services (Bernard Lyons)

- Physical & Digital Resources
- Library Fines
- Opening Hours
- Self-service Kiosk
- Library Etiquettes

10:45AM-11:00AM

Introduction to I.T Services (Prasanna Gunasekara)

- Access
- Computer Lab Rules
- Printing and Storing
- AMS
- Moodle
- WiFi Helpdesk
- Reset Your MIT Password

11:00AM-11:15AM

Centre of Learning (Mr Damian Gauci)

- Services Provided by CoL
- English Support
- Academic Support
- Presentation Skills
- Learning In the Online Environment Seminar
- Peer Mentoring Program

11:15AM- 11:30AM

Counselling & Advocacy (Ady Sliwka)

- Counselling Support
- Advocacy Services
- Wellbeing vents and Workshops

11:30AM-11:45AM

Careers, Industry & Alumni (Jared Nathaniel)

- Introduction To Career Development Centre
- Overview of CDC Building

Block 1: Creating Your Professional Identity

11:45AM-12:00PM

Alumni Hall of Fame presentation

12:00PM-12:15PM

Academic Services (Helen Macmahon)

12:15PM-1:00PMAIM100 Workshop sessions
(Damian Gauci)**1:00PM-2:00PM**

Lunch is on us!

2:00PM-2:45PMSchool Overview Session (Heads of Schools) &
Course Overview (Course Coordinators)**2:45PM-2:55PM**Student Services (Kezia Collishaw)
Introduction to events**2:55PM-3:10PM**

Q&A with Professional Staff and Lucky Draw

3.10PM-3:30PM

Online Enrollment Briefing (Effie Evryniadis)

9:00AM - 9:30AM Registration (via QR Code)

9:30AM - 11:30AM Tenancy Law & Work Rights (WestJustice)

11:30AM-11:45AM Beach Safety

11:45AM-12:00PM Safety in Victoria (Victoria Police)

12:00PM-12:15PM Overseas Students Health Cover – OSHC (Allianz)

12:15PM - 1:00PM Lunch is on US!

1:00PM - 3:30PM Enrolments & Timetable Creation

3:30PM - 3:50PM Walk around to be shown their dedicated rooms.



O' Week Day 3 - Thursday 6th November

All new students (ROOM 3.01)

10:00AM – 4:00PM Enrolments & Timetable Creation



Melbourne City Tour: A Warm Welcome to Your New Home!

10:00am-4:00pm

Join us for a fun and engaging one-day tour of Melbourne, designed to help you discover the city's most iconic landmarks and vibrant culture. We'll start at Federation Square, explore the famous street art in Hosier Lane, and visit key sites like Flinders Street Station, St. Paul's Cathedral, and the State Library of Victoria. Enjoy a tasty lunch at Queen Victoria Market, stroll through the beautiful Carlton and Fitzroy Gardens, and learn about Melbourne's rich history and diverse community. This tour is a great way to meet new friends and get to know your new home. Wear comfortable shoes, bring your curiosity, and get ready to fall in love with Melbourne!



Register Here



Efthimia (Effie) Evryniadis

Campus Director , Associate Director of Student Administration and Experience (Level 2M)

Ph: (03) 8600 6700

E: eevryniadis@mit.edu.au

- Academic Services
- Student Experience & Engagement
- Orientation
- Graduation
- Enrolments
- Alumni & Careers
- Welfare & Safety
- Complaints & Grievances
- Critical Incident Issues



Jared Nathaniel

Industry Liaison, Careers and Alumni Officer (Level 2M)

Ph: (03) 8600 6763

E: careerservices@mit.edu.au

- Industry projects
- Internships
- Workshops
- Consultations
- Alumni relations
- Resume and cover letter checks



Kezia Collishaw, Mitchel Nguyen

Student Administration and Experience Officers (Level 2M)

Ph: (03) 8600 6700

E: studentservices@mit.edu.au

- OSHC
- Accommodation & Airport Pick Up
- Orientation
- Graduation
- Volunteer / Buddy Programs
- Events

People to Know



Christine Aldridge, Bernard Lyons

Librarian Technician, Librarian (Level 3)

Ph: (03) 8600 6722

E: library@mit.edu.au

- Referencing workshops
- Journal databases
- Borrowing, returning and renewing books



Caroline Tan

Receptionist (Level 2M)

Ph: (03) 8600 6700

E: studentservices@mit.edu.au

- Student Administration and Experience Enquiries



Kurt Zhang, Bipin Gurung, Prasanna Gunasekara

IT Officers (Level 3)

Ph: (03) 8600 6710, 8600 6725

E: servicedesk@mit.edu.au

- IT Accounts/Wi-Fi Related Enquiries
- Printing/photocopying Enquiries
- Software Support in Computer Labs



Helen Macmahon, Madeleine Aldridge, Krystal Liu, Iksha Mongia

Academic Services (Level 6)

Ph: (03) 8600 6769, 8600 6762, 8600 6716

E: academicservices@mit.edu.au

- Academic Consultations with Course Coordinators
- Special Consideration Applications



**Wafaa Osman, Prakriti Chhatkuli**

Enrolment Officers (Level 2M)

Ph: (03) 8600 6710, 8600 6729

E: enrolments@mit.edu.au

- Enrolments
- Timetable Enquires
- Academic Transcripts & Completion letters
- CoE Extensions

**Liam Gleeson, Sair Clarke, Ady Sliwka**

Counselling and Advocacy Officers (Level 2M)

Ph: (03) 8600 6724, 8600 6776

E: counsellor@mit.edu.au

- Personal Appointments
- Appeals
- Withdrawals
- Deferrals
- Health and Wellbeing Workshops

**Grace Zhou, Kushina Gurung**

Finance Officers (Level 2)

Ph: (03) 8600 6712

E: finance@mit.edu.au

- Fee Payments
- Payment plans
- Refunds

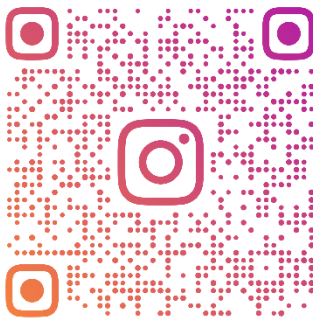
**Damian Gauci**

Centre of Learning (Level 4)

Ph: (03) 8600 6746

E: centreoflearning@mit.edu.au

- Mentoring Program
- MIT001
- The Assignment Consultation Centre



MITMELBOURNESYDNEY_EVENTS

Follow us on Instagram



Office of Student Administration and Experience

T: +61 3 8600 6700

E: studentservices@mit.edu.au

288 La Trobe Street
Melbourne, VIC, 3000 Australia

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