

Position: Senior Lecturer (Course Coordinator), Master of Social Work, (MSW)
[Course Coordinator Master of Social Work \(MSW\) Job in Melbourne VIC - SEEK](#)

Location: Melbourne Campus

Employment type: Full-time

Classification: Level C - Academic (based on qualifications and experience)

About MIT:

Melbourne Institute of Technology (MIT) is a leading Private institute of Higher Education with campuses in Melbourne and Sydney. We provide courses in business analytics, marketing, business research, accounting, management, IT, networking, data analytics and engineering at bachelor's and master's degree levels, in addition to masters by research degrees.

The Role:

The Course Coordinator for the Melbourne Institute of Technology's (MIT) Master of Social Work (Qualifying) (MSW) is responsible for the academic integrity, curriculum quality, and student experience of the degree program. They ensure compliance with accreditation standards (such as the [AASW](#)), manage academic staff, and oversee field education requirements.

The Course Coordinator leads the strategic direction and operational management of the Master of Social Work program. This role ensures the curriculum is contemporary, evidence-based and aligned with human rights, social justice frameworks and industry standards. The Coordinator also acts as the primary liaison between MIT, professional bodies and the community services sector to enhance the employability and readiness of our graduates.

The appointment would be at a minimum Level C, based on qualifications and experience.

Responsibilities:

1. Academic Leadership & Curriculum Management

- Maintain the academic integrity and continuous improvement of the MSW Program.
- Oversee course design, unit outlines and assessment strategies to ensure compliance
- Ensure the program meets the Australian Social Work Education and Accreditation Standards (ASWEAS) governed by the Australian Association of Social Work (AASW).
- Integrate contemporary fields of practice (e.g., mental health, child and family, Indigenous well-being) into course delivery.

2. Student Experience & Support

- Provide academic advising and pastoral support to MSW students, including managing academic adjustment plans and progression.
- Monitor student retention, progression, and overall satisfaction, implementing interventions when necessary.

3. Work Placement Coordination

- Partner with the MIT Work Placement team to ensure the quality and viability of the required professional placements.
- Support students undergoing placements through reflective practice and oversight of liaison officers.

4. Industry Engagement & Strategic Partnerships

- Build and maintain strong relationships with key stakeholders across the health and community services sectors to secure placement and employment opportunities.
- Advocate for the social work profession and represent the university on relevant external committees and working groups.

5. Staff Supervision & Administration

- Recruit suitably qualified academic staff to deliver the program.
- Coordinate, mentor, and lead teaching staff, sessional academics and guest lecturers.
- Oversee administrative processes related to timetabling, subject enrolments, results and census dates.

SELECTION CRITERIA

- **Mandatory** - A minimum of five (5) years of teaching experience at the tertiary level.
- **Qualifications:**
Ph.D. or equivalent higher degree in Social Work, Human Services, or a closely related discipline and a Graduate Certificate in Learning and Teaching is desirable.
- **Professional Standing:**
Eligibility for membership with the Australian Association of Social Workers (AASW) is mandatory.
- **Academic Experience:**
Demonstrated experience in tertiary teaching, curriculum development, and course coordination, preferably within postgraduate social work programs.
- **Industry Experience:**
Substantial professional experience in the social work or human services sector.
- **Leadership Skills:**
Proven ability to lead and mentor academic teams, manage resources and resolve complex problems in an autonomous environment.
- **Communication:**
Exceptional interpersonal and communication skills, with the ability to build effective networks with community stakeholders and diverse student cohorts.

Position details of are provided in the position description available at: <https://www.mit.edu.au/about-us/jobs-mit>

Apply

Applications must include an updated resume with 3 professional referees.

Applications close on **Sunday 26th Of July 2026**

MIT reserves the right to close applications early if a suitable applicant is identified prior to application close date.

Melbourne Institute of Technology is committed to equality, diversity and inclusion. As an equal opportunity employer, and a leader in gender equality, we encourage and welcome applications from a diverse range of backgrounds and people.

Equal Opportunity and Privacy of personal information is MIT policy. For more details visit www.mit.edu.au