

STUDENT CHARTER

The Student Charter reflects the values of the Institute and determines what the Institute and its students can expect from each other. It sets out the principles that are core to the reciprocal partnership between the Institute and its students.

All members of the Institute should adhere to the core values as outlined in the Institutions Strategic Plan. These values are:

1. Excellence in learning and in teaching
2. Integrity
3. Accountability
4. Transformational Change

The Student Charter aims to encourage active partnership between the Institute and its students in learning and teaching, professional practice, research and being part of the broader Institute community.

In addition to the Student Charter all students (and staff) of the Institute are required to be aware of, and comply with, all government legislation and Institute policies and procedures.

1. Excellence in learning and teaching

Institute responsibilities	Student Responsibilities
<ul style="list-style-type: none"> • MIT students will be provided with a high-quality education that meets the necessary Australian standards and, where relevant, satisfies the requirements of professional societies, accrediting bodies and organisations with current practice which includes up- to-date course materials and quality teaching. • Provide an environment that fosters and supports learning. • Provide instruction and guidance from competent, motivating and accessible staff who provide 	<ul style="list-style-type: none"> • Be fully committed to self learning, the decision taken in relation to it, and the challenges involved. • Actively and positively participate in learning, professional and research activities; • Self-inform (on the basis of information provided to them) and work to the best of their ability; making genuine attempts to progress successfully through each subject, by fulfilling all subject requirements. • Comply with Institute policies and procedures. • To comply with program and course

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<p>timely and constructive feedback on student performance.</p> <ul style="list-style-type: none"> • Provide opportunities to proactively participate in relevant, up-to-date courses that are well designed and well taught. • Provide students with a flexibly designed curriculum to accommodate industry requirements and future direction. • Inspire and facilitate students to pursue academic and vocational talents and interests and life-long learning; • Encourage independent thought and freedom of speech. • Support students to achieve academic success through a range of methods including the InSPIRE program. 	<p>requirements;</p> <ul style="list-style-type: none"> • Engage in intervention strategies provided by the Institute to support academic success. • Participate in all expected face-to-face and online learning activities and, where necessary, seek support and advice on how to constructively participate and express opinions.
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2. Integrity

Institute responsibilities	Student Responsibilities
<ul style="list-style-type: none"> • Respect individual student needs and abilities including the recognition of previous and current learning. • Treat students fairly and without discrimination, and with appropriate recognition of the diversity of a student’s cultural background. • Model academic integrity and honesty and uphold the Institute’s Academic Integrity Statement. • Reject, and proactively seek to prevent, all forms of harassment, discrimination and/or intimidation. • Recognise the intellectual property rights of students to their work. 	<ul style="list-style-type: none"> • To be honest, trustworthy and work diligently • Respect the intellectual property of others refraining from any form of academic misconduct and uphold the Institute’s Academic Integrity Statement. • Interact with Institute staff and fellow students with honesty, integrity and in a professional manner; • Comply with Institute policies and procedures. • Attempt to resolve issues informally before seeking a review of a decision or making a student complaint; • Refrain from engaging in frivolous or vexatious complaints; • Reject, and proactively seek to prevent, all forms of harassment,

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<ul style="list-style-type: none"> • Respect confidential personal information and ensuring that it is only released with the student’s consent or when legally required. • Provide access to information about policies and procedures, and assurance that they will be applied appropriately. • Provide accurate, timely and useful information to students in relation to their course of study, enrolment, policies, services and processes. • Provide fair, transparent and efficient procedures to deal with complaints, grievances and misconduct. 	<p>discrimination and/or intimidation.</p> <ul style="list-style-type: none"> •
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3. Accountability

Institute responsibilities	Student Responsibilities
<ul style="list-style-type: none"> • Provide a safe, supportive and sustainable environment, with appropriate facilities and support. • All reasonable steps are taken to ensure a safe campus. • Address problems and complaints fairly and promptly. • Consult widely with students about matters that affect them. • Treat students with respect and take seriously the time and financial commitments made by students to undertake study. • Help to enforce the Institute’s ‘zero tolerance’ commitment to indecent assault, sexual assault and harassment. 	<ul style="list-style-type: none"> • To ensure personal information including contact details are up to date in the AMS student portal at all times; • To regularly check for Institute communications; • To show and earn the respect of others • Treat all staff and fellow students with courtesy and respect. • Behave in a manner that demonstrates respect, tolerance and understanding, particularly in class and online. • Respect the diversity of all students and staff, and support an environment free from discrimination and harassment. • Help to enforce the Institute’s ‘zero tolerance’ commitment to indecent assault, sexual assault and harassment. • Respect the campus environment, including all property and facilities. • Uphold responsibilities under

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	<p>the Institute’ s policies and procedures and to abide by the conditions which necessarily follow, and accept sanctions applied for failing to do so.</p>
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Transformational Change

Institute responsibilities	Student Responsibilities
<ul style="list-style-type: none"> • Welcome student participation in academic governance and create opportunities for students to share feedback. • Seek and welcome students feedback on matters relating to the learning environment and courses and advise them of the outcomes of such reviews; • Collect, analyse and report on student experiences for the purpose of informing student-centred education practices and optimising the learning environment. 	<ul style="list-style-type: none"> • Act as an ambassador for the Institute. • Provide constructive feedback on Institute teaching and learning activities and other facilities thorough the formal evaluation processes.

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